

MEDICATION WITHIN THE COLLEGE

Dear Parent/Carer

Following recent incidents of students becoming ill whilst in College and not having their prescribed medication with them, may I take this opportunity to remind you of the following:

- Please inform the College as soon as possible if your child requires medication and ensure this has been passed to the College Medical Room at the earliest opportunity.
- Any medication your child needs will require a permission form to be completed. This also extends to medication the student carries themselves, such as an inhaler. These forms are available from Main Reception, College Medical Room or **via the College Website**.
- Medication should be in the original packaging with clear expiry dates and prescribed dose.
- Please ensure any medication is within date. If the medication has expired we will be unable to administer it. If not collected this medication will be destroyed.
- All medication with the exception of inhalers is to be kept in the College Medical Room unless previously agreed with the College medical staff.
- If your child uses an inhaler please ensure they bring this with them each day.

We are here to support but need information from parents to ensure the wellbeing of all our students.

We have also become aware that a number of students have been bringing paracetamol into college. Although this is an over the counter medication, it is restricted in number for good reason. Excess amounts can have a harmful effect on the liver. The recommended dose for children's is 10mg per Kg of body weight. There should be a **minimum of 4 hours** between each dose and a **maximum of 4 doses** in 24 hours.

Should you require any further information please do not hesitate to contact the Medical Needs Coordinator Mrs K Matta, Lead First Aider Mrs J Moyle or Student Support Manager Mrs S Fowell.