

February 2017

Dear Year 11 Learner,

Year 11 Revision Programme, Assembly and Written Examination Period (Tuesday 16th May – Friday 16th June 2017)

The purpose of this letter is to provide information to support you with your planning and arrangements through the examination period in May and June 2017.

When will you need to attend College?

As a year 11 learner you are expected to attend full time up to and including Thursday 25th May 2017. From Monday 5th June, you are expected to attend College for examinations, lessons or subjects that you are yet to take examinations in and any lessons where portfolio work is still to be completed. From Monday 5th June, you will no longer be required to attend morning tutor time and instead sign in and out of College at Reception. It is vital that you sign in and out for Health and Safety reasons when arriving and leaving the College. You must continue to wear full College uniform throughout this period.

Year 11 Assembly

A year 11 assembly will take place during period 3 on Friday 26th May in the hall. The purpose of this assembly is to bring you all together, celebrate your achievements as a year group and provide further information about the examination period. This will start in the hall at 11.30 am and you will be free to leave the College after this assembly after signing out at reception. However, as you have Science and English during periods 4 or 5 you may wish to attend these lessons for further revision with your timetables teachers.

The End of Year 11 Form

All year 11 learners, in May, will be issued with an “End of Year 11 Form” that must be fully completed, then signed by all your subject teachers and your tutor when you have finished all your examinations, portfolio work, returned all text books and resources to subject teachers. This form must be returned to Mrs Charman at Reception by Friday 9th June. The form has a box for you to complete your destination, so the College knows where you will be from September 2017. This is vital as we want to invite you back to college for the “Year 12 Celebration Breakfast” in December 2017 when you collect your examination certificates.

Examinations (16th May – 16th June 2017)

From Monday 5th June, when you attend College, you are expected to follow all college rules and the examination rules and regulations as described on the College website. You will need to wear full College uniform at all times.

Please can I ask you to ensure that all possible preparations are made for not only revision leading up to the examinations, but also that you have all the appropriate equipment for use during the exams, and that unauthorised electronic devices such as mobile phones, Ipods and Smart Watches are not taken into the exam room.

A clear pencil case including ruler, compass, protractor, eraser, sharpener, pencil and pens is available from College Reception at a cost of £1.70 cash, and calculators are available from the Maths Department at a cost of £5.75 – You can purchase the calculators within the Maths Department or these items will be charged to you through our cashless system “ParentPay” Pens can also be purchased from Mrs Charman at

Reception. Exam regulations prevent the sharing of such items so it is imperative that each student has what they need to complete their exam and achieve their full potential.

Sixth Form

Students who have been accepted within the Torpoint Community Sixth Form will be expected to attend a "College Induction Day" on Friday 7th July as outlined in the confirmation letters, which will be followed by a team building trip on Monday 10th July.

All new Year 12 students will be expected to enrol on **Tuesday 5th September 2017** between 10am and 12pm in the Sixth Form Common Room.

Year 11 Prom

The Year 11 Prom is to be held on Thursday 13th July starting at 7 pm here at the College. Prom tickets will be available for sale at a price of £25 through "ParentPay", they must be purchased before the deadline of Monday 5th June 2017 and payments can be made in instalments.

Examination Results Day

Your examination results can be collected in the sixth form common room from 10 am (to 12 noon) from the College on Thursday 24th August 2017. In the event that you do not collect your results on this day you can arrange for them to be posted to you by providing a stamp addressed envelope beforehand or an email address. Only named students can collect their results, written permission is required if collecting on behalf of another student. After 24th August results can be collected from the College Reception.

Mrs Lear will be available on the 24th August, between 10 am and 12 noon, for a post 16 results day clinic.

I hope this helps you in organising your time in the next few very busy months. On behalf of all the staff at the College I sincerely wish you great success in the examinations that are rapidly approaching and we look forward to seeing you all at the Year 11 Prom on Thursday 13th July.

With my very best wishes,

Dr Jeremy Plumb
Deputy Headteacher