

MBL/nh/ARD

Thursday 2<sup>nd</sup> March, 2017



Inspiring Optimistic Learners

Dear Parent/Carer

**Re: Academic Review Day 2017**

We were very pleased with the success of both Academic Review Days when your child was in year 10. We have had one Academic Review Day this year already in the autumn term, which looked at targets, reviewed progress made so far and looked to plan for maximum success in the end of year exams. This term your child will be mentored on a 1-1 basis with their tutor and based on work done in previous years we have found it more beneficial to change the format of the second ARD for year 11 students.

We will have appointment times available on Monday 27<sup>th</sup> March from 4pm until 6pm. We would like to target students we are concerned about in terms of progress or efforts and will contact you personally to make these appointments. We are also happy to meet with those not on our targeted list, if you are not contacted and would still like an appointment please contact your child's tutor via the reply slip below.

On Tuesday 28<sup>th</sup> March we will be running sessions focusing on subject areas that require improvement. These sessions will run in College between 9.15am – 1.30pm. We will inform you of which sessions your child is required to attend. Students not identified by staff as requiring additional support will be permitted to stay at home on the 28<sup>th</sup> March to complete independent study.

If your child is selected to attend an additional session on Tuesday 28<sup>th</sup> March it is vital that they attend. The aim of the sessions will be to provide them with the opportunity to make good progress in that subject and get closer to achieving their target. There is no requirement to wear the College uniform on that day and we advise your son/daughter to bring snacks and drinks as the canteen will not be open. For those students who receive free school meals a packed lunch will be available. Last year, from all our feedback, our year 11 students very much enjoyed the sessions.

Please note that the school bus will still be running a normal timetable so if your child wishes to come home at their earlier finish time of 1.30pm then you will need to make alternative arrangements. If they wish to travel home at the normal time of 3.20pm then they will need to return to the College at that time. Between the hours of 1.30pm and 3.20pm they will not be permitted to be in College unless they have made prior arrangements to carry on working with specific teachers.

A timetable of the sessions will be given to students, via their tutors, during the week beforehand.

Thank you for your time and commitment over the years to review your child's progress at Torpoint Community College. It has been by working in a strong partnership that we could ensure your child makes the best possible progress and fulfil their potential. Together we will succeed.

Yours faithfully

M Blandin  
Senior Assistant Headteacher

Student Name: ..... Tutor Group: .....

I require an appointment on Monday 27<sup>th</sup> March 4pm onwards

Agreed appointment time: ..... (to be completed by tutor)

Parent/carer Signature: .....