

March 2018

Dear Year 11 Learner,

Year 11 Revision Programme, Assembly and Written Examination Period (14th May – 22nd June 2018)

The purpose of this letter is to provide information to support you with your planning and arrangements through the examination period in May and June 2018.

When will you need to attend College?

As a Year 11 learner you are expected to attend full-time up to and including Friday 25th May 2018. From Monday 4th June, you are expected to attend College for examinations, lessons or subjects that you are yet to take examinations in and any lessons where portfolio work is still to be completed. From Monday 4th June, you will no longer be required to attend morning tutor time and instead sign in and out of College at Reception. It is vital that you sign in and out for Health and Safety reasons when arriving and leaving the College. **You must continue to wear full College uniform throughout this period.**

Year 11 Assembly

A Year 11 assembly will take place during period 4 on Friday 25th May in the hall. The purpose of this assembly is to bring you all together, celebrate your achievements as a year group and provide further information about the examination period. This will start in the hall at 12.30pm and you will be free to leave the College after this assembly after signing out at Reception. However, as you have English during period 5 you may wish to attend this lesson for further revision with your timetabled English teacher.

The End of Year 11 Form

All Year 11 learners, in May, will be issued with an “End of Year 11 Form” that must be fully completed, then signed by all your subject teachers and your tutor when you have finished all your examinations, portfolio work, returned all text books and resources to subject teachers. This form must be returned to Mrs Charman at Reception by Friday 8th June. The form has a box for you to complete your destination, so the College knows where you will be from September 2018. This is vital as we want to invite you back to College for the “Year 12 Celebration Breakfast” in December 2018 when you collect your examination certificates.

Examinations (14th May – 22nd June 2018)

From Monday 4th June, when you attend College, you are expected to follow all College rules and the examination rules and regulations as described on the College website. You will need to wear full College uniform at all times.

Please can I ask you to ensure that all possible preparations are made for not only revision leading up to the examinations, but also that you have all the appropriate equipment for use during the exams, and that unauthorised electronic devices such as mobile phones, iPods and smart watches are not taken into the examination room.

A clear pencil case including ruler, compass, protractor, eraser, sharpener, pencil and pens is available from College Reception at a cost of £1.80 cash, and calculators are available from the Maths Department at a cost of £5.75 – You can purchase the calculators within the Maths Department. Pens can also be purchased from Mrs Charman at Reception. Examination regulations prevent the sharing of such items so it is

imperative that each student has what they need to complete their examination and achieve their full potential.

Sixth Form

Students who have been accepted in the Torpoint Community College's Sixth Form will be expected to attend a "College Induction Day" on Friday 6th July as outlined in the confirmation letters.

All new Year 12 students will be expected to enrol on Wednesday 5th September, 2018 between 10am and 12pm in the Sixth Form Common Room.

Year 11 Prom

The Year 11 Prom is to be held on Wednesday 11th July starting at 7.00pm at the Orangery, Mount Edgcumbe. Prom tickets will be available for sale at a price of £30 through "ParentPay"; they must be purchased before the deadline of 11th June 2018 and payments can be made in instalments. Please also note that any monies owed on ParentPay must be settled by this date.

Examination Results Day

Your examination results can be collected in the Sixth Form Common Room from 10.00am (to 12.00 noon) on Thursday 23rd August 2018. In the event that you do not collect your results on this day you can arrange for them to be posted to you by providing a **stamp addressed envelope beforehand**. Unfortunately, due to the General Data Protection Regulation that comes into force in May 2018, we are no longer able to email your results. Only named students can collect their results; written permission is required if collecting on behalf of another student. After 23rd August results can be collected from the College Reception. Any certificates that are unclaimed after 2 years will be destroyed.

Mrs Lear will be available on the 23rd August, between 10am and 12 noon, for a GCSE results day clinic.

I hope this helps you in organising your time in the next few very busy months. On behalf of all the staff at the College I sincerely wish you the very best in the examinations that are rapidly approaching and we look forward to seeing you all at the Year 11 Prom on Wednesday 11th July.

With my very best wishes,



Dr Jeremy Plumb
Acting Headteacher