Our ref: JCH PP

TORPOINT COMMUNITY COLLEGE

Inspiring Optimistic Learners

29th June 2018

RE: **Porthpean camp RESIDENTIAL July 2018**

Dear Parent/ Carer,

Today your young person has been given the chance to attend the briefing meeting for the trip to Porthpean.
Below are some of the key pieces of information the students received.

College mobile phone to contact College staff: **07522 917 020**

Porthpean centre details:

Porthpean OEC
Castle Gotha
Porthpean
St Austell
PL26 6AZ
Tel: 01726 72901

Day	Program
Monday pm	High ropes course
Tuesday	Beach day: Kayaking open canoe, Coasteering and Stand Up paddle boarding
Wednesday am	Climbing and archery

Monday 9th July arrival time to College: 8.45am (non-uniform)
Registration: 8.50
Bag checks: 9.00am
Coach departs from College: 9.30am
Estimated arrival at centre: 11.30am

Wednesday 11th July departure from centre: 1.00pm
Estimated arrival at College: 3pm
Dismiss from College 3.20pm

Meals are included at the centre but **a packed lunch will be required for the Monday.** Students in receipt of free school meals will be provided with a lunch by the canteen.

Students are permitted to bring extra snacks with them, however energy drink or high caffeine items will not be permitted.
To ensure that no prohibited items are brought on the trip a quick bag check will be done before departure to safeguard all staff and students at the centre.

As discussed with the students previously places on the trip can be withdrawn and parents called to collect their student if student's behaviour is deemed unacceptable or for another health and safety reason. It will be the parent's responsibility to provide transport home for the student if this is the case.

Torpoint Community College
Trevol Road
Torpoint
Cornwall, PL11 2NH

tel: 01752 812 511
fax: 01752 815 014
email: enquiries@torpoint.cornwall.sch.uk
web: www.torpoint.cornwall.sch.uk

A kit list is included on the reverse of this letter and does not include personal mobile devices. The trip is designed to allow students to disconnect with everyday school life and develop their interpersonal and team building skills. The College mobile will be available throughout the trip and the number is above. Mobile devices can be taken on the trip at the parent and students' own risk. Parents will be notified with the College mobile and centre contact numbers prior for the trip. Please note that mobile devices will not be permitted on activities and will need to be left at the camp during the day. There will not be any charging points or wifi access throughout the three days. Normal College esafety expectations along with behaviour expectations will apply throughout the trip.

Medical plans have been printed for all students with medical conditions. **If medication is required for the trip please fill in the attached medication form to allow the students to carry their own medication on the trip.**

Sleeping accommodation consists of large canvas tents all of which have floorboards and mattresses but students will need to provide their own sleeping bag and pillow etc.

The forecast is for hot weather so **two re-fillable water bottles, sun hat and sun cream** are essential.

We can usually cope with most issues from mild anxiety to fussy eating, however, if you do have any concerns about your young person's attendance on the trip or would like to discuss any medical issues etc please feel free to email or call me at the College.

As a College we are really looking forward to the trip and feel that students should get a lot from this experience. If you have any questions please do not hesitate to contact me at the College.

Yours sincerely

Jen Childs
House Leader of Learning Tregonhawke
Assistant SENCo
Lead professional for Drama and Theatre Studies
childs.j@torpoint.cornwall.sch.uk **07522 917 020**

Kit list:

- ☐ Suitable clothing and footwear for activities planned. Footwear MUST be worn when participating in water sports activities. Old trainers, plimsolls, wet shoes etc are all fine. (Flip Flops, Crocs and Reefs ARE NOT SUITABLE). Wellington boots or old trainers for land based activities. A general rule of thumb is plenty of OLD clothing. Jeans take a long time to dry**. Please name items where possible.**
- ☐ Night wear
- ☐ Warm jumper
- ☐ Waterproof jacket and trousers
- ☐ Swim wear
- ☐ **Sun hat**, woolly hat and **sun cream**
- ☐ Personal toiletries including large towel, toothbrush and soap
- ☐ Sleeping bag, pillow. blanket if required
- ☐ Torch
- ☐ Lunch box and **2x re-fillable drinks containers**
- ☐ Mug for bedtime drink
- ☐ **Any medication needed (asthma inhalers, allergy tablets etc) with medication letter.**
- ☐ Notebook and pencil
- ☐ 2 black bin liners for dirty and wet clothes
- ☐ Small rucksack for day use
- ☐ Tea towel for washing up
- ☐ Small (non-electronic) card game for evening chill-out time.

Additional:

- ☐ Small fancy dress item for beach party on Tuesday (Hawian shirt, hat, flower garland).
- ☐ Extra tuck snacks (wrapped/in a sealed container)
- ☐ Extra cosmetic items for pamper evening, if taking part

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Request for child to carry his/her own medicine

N.B. All medications must be in original container as dispensed by the pharmacy.

This form must be completed by parents/guardian

If staff have any concerns discuss this request with healthcare professionals

Name of College …….

Child's name …….

Group/class/form …….

Address …….

Name of medicine …….

Procedures to be taken in an emergency …….
…….
…….
…….

Contact Information

Name …….

Daytime phone number …….

Relationship to child …….

I would like my son/daughter to keep his/her medicine on him/her for use as necessary.

Signed ……..

Date ……..

If more than one medicine is to be given a separate form should be completed for each one.