



Torpoint Community College

STUDENT EXAM PRESENTATION

2018-2019

EXAM SEASONS



- November GCSE Resit exam season is **5/11/2018 – 14/11/2018**
- December/January Internal exam season is **5/12/2018 – 23/1/2019**
- January External Exam season is **2/1/2019 – 31/1/2019**
- May/June External Exams is **14/5/19 – 26/6/19**
- May/June Internal Exam season is **18/6/19 – 4/7/19**

It is in the best interests of all our students if **holidays are not taken** in term time, as this has serious repercussions on teaching and revision leading up to examinations.

Also - the JCQ/Exam Boards may have to move an examination to a different date later in that season which means it is important **not to go on holiday until after the last date in that season** has passed.

DATA SHARING

- So that we can process your exams electronically we need to share some of your personal data with a number of organisations. This data may relate to your health, medical condition or disability. In some cases, we may need to provide more detailed personal information to support any application for access arrangements being made on your behalf.
- These organisations are the Joint Council for Qualifications (JCQ) and the participating awarding bodies (AQA, CCEA, OCR, Pearson(Edexcel) and WJEC).
- Your application will be processed in line with the common standards, regulations and guidance developed by the Joint Council for Qualifications (JCQ) and the participating awarding bodies.
- If you are not happy for us to share your data please see the Exam Officer immediately. We will not use your data for any other purpose without your consent (unless authorised to do so by law).



EXAM SOE:

You receive a copy of your Statement of Entry when the entries are made – **it is important you check all details are correct, and notify the college immediately of any inaccuracies – PLEASE**

DO NOT USE THIS AS A TIMETABLE the times are default & might be changed!



Statement of Entry

Season: SUMMER 2018

Name: [REDACTED] Year: [REDACTED]

Gender: [REDACTED] Registration Group: [REDACTED]

Date of Birth: [REDACTED] Admission Number: [REDACTED]

Candidate Number: [REDACTED] ULN: [REDACTED] UCI: [REDACTED]

Name on Certificates: [REDACTED]

Entries

AQA	GCSE/9FC	8461H	Biology Tier H			
8461/1H	Biology Paper 1 Tier H	Board Timetabled	15/05/2018	13:30	105	
8461/2H	Biology Paper 2 Tier H	Board Timetabled	11/06/2018	09:00	105	
AQA	GCSE/9FC	8700	English Language			
8700/C	English Language Spoken Language	Not Timetabled				
8700/2	English Language Paper 2	Board Timetabled	06/06/2018	09:00	105	
8700/1	English Language Paper 1	Board Timetabled	05/06/2018	09:00	105	
AQA	GCSE/9FC	8702	English Literature			
8702/1	English Literature Paper 1	Board Timetabled	22/05/2018	09:00	105	
8702/2	English Literature Paper 2	Board Timetabled	25/05/2018	09:00	135	
EDEXL/GCSE	GCSE/9FC	1MA1H	Mathematics Option H			
1MA1 2H	Calculator (H)	Board Timetabled	07/06/2018	09:00	90	
1MA1 3H	Calculator (H)	Board Timetabled	12/06/2018	09:00	90	
1MA1 1H	Non Calculator (H)	Board Timetabled	24/05/2018	09:00	90	
EDEXL/GCSE	GCSE/B	5BS01	Business Studies 1			
5BS0101	Intro to Small Business	Board Timetabled	23/05/2018	09:00	45	
EDEXL/GCSE	GCSE/B	5BS02	Business Studies 2			
5BS0201	Invest Small Business	Not Timetabled				

EXAM TIMETABLE

You receive a copy of your
exam timetable a couple of
weeks before the start of the
exam season

Individual Candidate Timetable

Season : [REDACTED]
Name : [REDACTED]
Candidate Number : [REDACTED]
UCI : [REDACTED]

Centre Number : 53637
Year : [REDACTED]
Reg Group : [REDACTED]
ULN : [REDACTED]

Date	Start Time	Board	Level	Element Code	Element Title	Component Code	Component Title	Duration	Room	Seat
Wed 01 Nov	9:00AM	AQA	GCSE/9FC	8700	English Language	8700/1	English Language Paper 1	1h 45m	66 - 6th Form	C1
Thu 02 Nov	9:00AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 1F	Non Calculator (F)	1h 30m	66 - 6th Form	A4
Fri 03 Nov	9:00AM	AQA	GCSE/9FC	8700	English Language	8700/2	English Language Paper 2	1h 45m	66 - 6th Form	C1
Mon 06 Nov	9:00AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 2F	Calculator (F)	1h 30m	66 - 6th Form	A4
Wed 08 Nov	9:00AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 3F	Calculator (F)	1h 30m	66 - 6th Form	A4

**GOOD IDEA! – use your mobile to
photograph your timetable so you
always have a copy**



EXAM REGULATIONS

Are issues with SOE's ,Timetables, and are on the college website, please read & adhere to them:-



- JCQ Regulations
- Information to Students & Parents
- 'This' Student Exam Presentation
- College Exam Policy
- Summary Timetable



PLEASE
TAKE
TIME TO
READ AND
ADHERE TO
THE REGS –
it is
in your best
Interest!



Non Examination Assessments



On Screen Tests



Coursework Assessments



Written Examinations

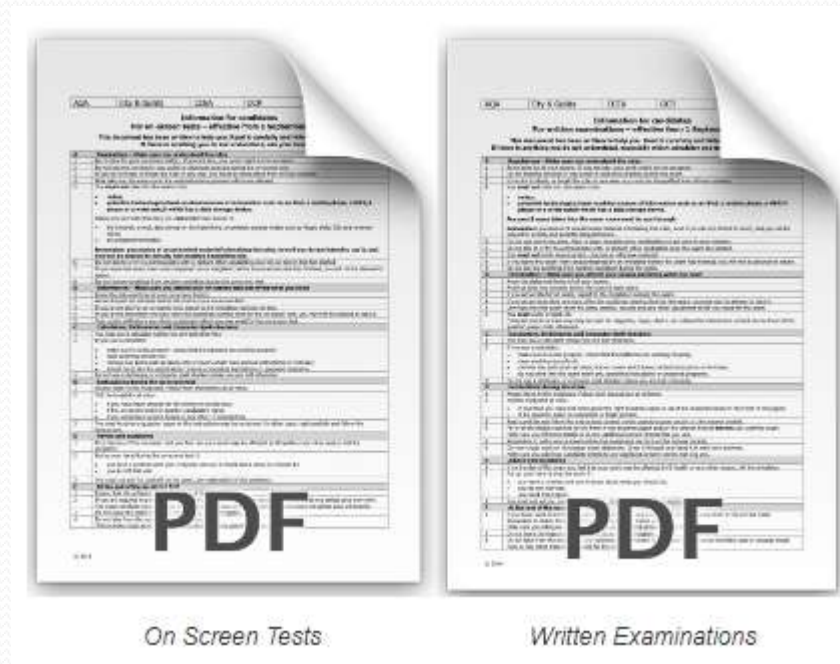


Privacy Notice




Social Media


- On Screen & Written have been emailed to you, and are now issued with your SOE's & timetables



- This posters are on display where exams take place



AGA	City & Guilds	CCER	OCR	Pearson	WJEC
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**NO IPODS, MOBILE PHONES
MP3/4 PLAYERS
SMARTWATCHES**


**NO POTENTIAL
TECHNOLOGICAL/WEB ENABLED
SOURCES OF INFORMATION**

Possession of unauthorised items, such as a mobile phone, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.
©2014 - Effective from 1 September 2014



AGA	City & Guilds	CCER	OCR	Pearson	WJEC
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Warning to Candidates

1. You **must** be on time for all your examinations.
2. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
3. You **must not**:
 - sit an examination in the name of another candidate;
 - have in your possession any unauthorised material or equipment which might give you an unfair advantage.
4. **Possession of a mobile phone** or other unauthorised material is **breaking the rules**, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.
5. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
6. You **must** follow the instructions of the invigilator.
7. If you are in any doubt speak to the invigilator.

The Warning to Candidates must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.
Effective from 1 September 2014

Exam papers vary, please make sure you **complete all information boxes on both the exam paper and supplementary answer papers**

& using LEGAL NAMES not known as names.

If it is not completed properly it is **YOUR responsibility**.

Only start writing your details when told to do so by the invigilator at the start of the exam.



EXAM PAPER

Centre Number:		Candidate Number:	
Surname:			
Other Names:			
Candidate Signature:			

AQA General Certificate of Secondary Education
Foundation Tier
June 2013

Science A
Unit Biology B1

Biology
Unit Biology B1

Wednesday 5 June 2013 1.30 pm to 2.30 pm

For this paper you must have:
• a ruler;
• You may use a calculator.

Time allowed
• 1 hour

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer all questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 60.
- You are expected to use a calculator where appropriate.
- You are reminded of the need for good English and clear presentation in your answers.
- Question 9 should be answered in continuous prose. In this question you will be marked on your ability to:
 - use good English
 - organise information clearly
 - use specialist vocabulary where appropriate.

Advice

- In all calculations, show clearly how you work out your answer.



04700010 04/06/13

BL1FP

For Examiner's Use	
Examiner's Initials	
Question	Mark
1	
2	
3	
4	
5	
6	
7	
8	
9	
TOTAL	

CBAC WJEC		Examiner's Initials	For Examiner's Use
Centre number:	Candidate number:	Question	Mark
Paper reference:	Date of Examination:		
Subject/Unit title:			
Surname:			
Other names:			
Candidate signature:			
I declare this is my own work.			
Write in the white box how many answer books you have used.			
PLEASE PUT YOUR EXAMINATION CODE, CENTRE NUMBER AND CANDIDATE NUMBER ON EACH BOOK AND TAG THEM TOGETHER IF POSSIBLE.			
INSTRUCTIONS TO CANDIDATES			
<ul style="list-style-type: none"> • Use black ink or black ball-point pen only. Do not use pencil or gel pen. Do not use correction fluid. • Write the information required in the spaces above. Complete in BLOCK CAPITALS. • Use both sides of the paper. Please only write within the white areas of the book. • Write the question number in the two boxes provided in the left hand margin at the start of each answer e.g. 1 • If you make an error when filling in the question number boxes, fill in both boxes completely and write the question number in the space immediately below the boxes you have filled in. • Leave at least a space of two lines between each answer. • Do all rough work in this answer book. Cross through any work that you do not want to be marked. Do not tear out any part of this book. All work must be handed in. • Check that you have written the information required on each book used. 			
1			
AB 20			

REQUIREMENTS

- Make sure you know and adhere to the exam regulations - you are under regulations as soon as you walk into the exam room.
- Be on time(arrive 10 minutes before the start time) & make sure you know your seat number.
- If you do arrive late the Exam Board may not accept your work, report immediately to Reception to record the exact time of arrival.
- Respect the exam and others.



PROVIDE WHAT YOU NEED

- Bring the equipment you need in a clear pencil case.
- Write in **BLACK** ballpoint pen(only use coloured pencils or inks for diagrams, do not use highlighter pens on your answers).
- Water is only permitted in a clear unlabelled bottle and must be placed on the floor.
- Leave anything you do not need outside the exam room.



IMPLICATIONS

- Do not borrow from another student.
- Do not write on exam candidate cards or exam desks or chairs.
- Do not write inappropriately on your script.

“There is a table of offences which range from; 1=warning penalty to 9=barred from all exams.”





EXAMPLE PENALTY

MOBILE PHONE OR ELECTRONIC DEVICE:-

In candidates possession and evidence of it being used by candidate (penalties 5 - 9).

5 = disqualification from the unit.

6 = disqualification from all units in one or more qualifications in series.

7 = disqualification from the whole qualification.

8 = disqualification from all qualifications taken in that series.

9 = barred from entering for examinations for a set period of time.



EXAMPLE PENALTY



Allowing Copying by another candidate

Permitting examination script to be copied; showing other candidates the answers

2 = disqualification from the unit.

3 = disqualification from all units in one or more qualifications in series.

4 = disqualification from the whole qualification.

Copying from another candidate

5 = disqualification from the unit.

6 = disqualification from all units in one or more qualifications in series.

7 = disqualification from the whole qualification.

8 = disqualification from all qualifications taken in that series.

9 = barred from entering for examinations for a set period of time



- (this includes via social media & websites – EXAM BOARDS MONITOR THEM!)

EXAMPLE PENALTY

UNACCEPTABLE BEHAVIOUR IN THE EXAM (including offensive language):-



Minor disruption lasting short time – calling out, causing noise, turning around:-

1 = warning.

Repeated or prolonged disruption; unacceptably rude remarks; being removed from the room; taking another's possessions:-

2 – 4 penalties.

Defacing scripts and destruction of own work:-

2 – 4 penalties.

BAD
Behaviour

THINK BEFORE YOU **SPEAK**

DICTIONARY/CALCULATOR

- DO NOT use a dictionary or spell-checker(unless told to do so).
- You may use a calculator (unless you are told you must not).
- If you use a calculator - it is your responsibility -Make sure it works properly - Clear anything stored in it.
- Do not bring any operating instructions or prepared programs.
- Make sure battery life is good.
- “YOU MUST PROVIDE YOUR OWN CALCULATOR.”



CALCULATOR REGULATIONS:-

Candidates must be told these regulations beforehand and be familiar with the *Information for candidates documents*.

Calculators must be:

- of a size suitable for use on the desk;
- either battery or solar powered;
- free of lids, cases and covers which have printed instructions or formulas.

The candidate is responsible for the following:

- the calculator's power supply;
- the calculator's working condition;
- clearing anything stored in the calculator.

Calculators must not:

- be designed or adapted to offer any of these facilities: -
 - language translators;
 - symbolic algebra manipulation;
 - symbolic differentiation or integration;
 - communication with other machines or the internet;
- be borrowed from another candidate during an examination for any reason;*
- have retrievable information stored in them - this includes:
 - databanks;
 - dictionaries;
 - mathematical formulas;
 - text.

Advice:* An invigilator may give a candidate a replacement calculator if one is available.

REGULATIONS

NOT allowed in the exam room;

- No hats on or hoods up.
- Notes.
- Calculator lids or cases/instruction leaflets.
- Bags.
- Electronic data storage devices.
- Communication devices, eg mobile phones, MP3, ipods, smart watches or pens etc.

“You could be disqualified from all your exams by not adhering to these regulations”



Joint Council
for Qualifications



IN THE EXAM ROOM YOUR INVIGILATORS ARE:-



**And they may
phone for exam
assistance as
required**



IN THE EXAM ROOM

- Find your seat, put your water bottle on the floor, wrist watch on the desk, sit quietly, face the front and await instructions.
- Listen to the invigilator.
- To attract the invigilator's attention raise your hand:
 - if you do not have the right question paper.
 - if the question paper is incomplete or badly printed.
 - if something is wrong.
- Emergency evacuation & regulations will be announced before each exam.



IN THE EXAM MAKE SURE

- Your '**Legal Name**' is used on all exam papers
- Remember you are responsible for producing legible writing.
- Read and follow the instructions on the front of the exam papers carefully before you are told to start.
- Remember to complete question number details for your script.



ADVICE & ASSISTANCE

- **Put up your hand if;**
 - you have a problem.
 - you feel ill.
 - you need more paper.
 - you check the exam start/finish times on the whiteboard and think they have been written incorrectly.
 - you think anything is wrong.
- **Do not ask for any explanation of the questions.**
- **Follow the Invigilators instructions at the end of the exam carefully.**



RESULTS DAYS

EXTERNAL RESULTS IN SIXTH FORM COMMON ROOM

Summer KS5 (GCE) 15th August 2019 10-12pm

Summer KS4 (GCSE) 22nd August 2019 10-12pm

INTERNAL RESULTS DAYS

Winter (yrs 13/11) - TBA

Summer (yrs 12/10)- TBA



Students with Access Arrangements will also receive a copy of their approved arrangements to give to their further education establishment.

RESULTS

Candidate Statement of Results

Season: SUMMER 2017

Name: [REDACTED]

Candidate Number: [REDACTED]

UCI: [REDACTED]


Exam Results

Series: (All)

Year: [REDACTED]

Reg. Group: [REDACTED]

ULN: [REDACTED]



Board	Level	Element Code	Title	Grd1	Grd2	Mark	Equiv	End1	End2	Points
EDEXL/GC	GCSE/9FC	1MA1H	Mathematics Option H	5						5
AQA	GCSE/9FC	8700	English Language	6				D		6
AQA	GCSE/9FC	8702	English Literature	5						5



Email requests for results are not permitted under GDPR regulations
**WE CAN ONLY ACCEPT S.A.E.
OR PERMISSION LETTER**

ENQUIRY ABOUT RESULTS



If you feel your results are incorrect and require remarking refer to the letter in your results envelope.

Payment for post result services must be made before the application deadline in the letter, and **you must sign to confirm acceptance of the post result service.**

Please note points/grades go down as well as up!



CERTIFICATES



- Are available for you to collect from the Exam Office in the November after you have completed your two year course, or at the College Achievement Session arranged for your Year Group.
- You must keep them safe as Exam Boards are reluctant to re-issue, and it is costly to obtain their letter of achievement.
- As per JCQ regulations & inline with GDPR - uncollected certificates are **DESTROYED** - after two years from the date of achievement

FINALLY

THANK YOU FOR
LISTENING

AND WE WISH YOU WELL WITH
YOUR EXAMS.

