

MBL/NJM/ARD2

Thursday 13<sup>th</sup> June, 2019



Inspiring Optimistic Learners

Dear Parent/Carer

**Re: Academic Review Day – July 2019**

We were very pleased with the success of the Academic Review Day in November last year. The next Academic Review Day is on Thursday 4<sup>th</sup> July from 4pm to 7pm and continues the following day on Friday 5<sup>th</sup> July from 8.30am to 1.30pm. This will hopefully provide you with the opportunity to come in at a time which is suitable for you. An appointment must be made and attended by all students and we cannot emphasise enough the importance of parents/carers attending. Students are expected to attend their appointment and will be able to go home immediately after in order to use this time to complete independent learning and work set by teachers where appropriate. If you are unable to attend on either of these days, please contact your child’s tutor as soon as possible so alternative arrangements can be made.

Academic Review Day is an opportunity to meet the tutor of your son or daughter, Heads of House or members of the Senior Team as well as Mrs Lear, Special Educational Needs Co-ordinator.

We have allowed for a 15 minute appointment to take place with you and your child. The purpose of the meeting is to look at the latest report on your child’s progress as well as efforts and progress made this year towards the targets set. During the course of the meeting we would also like you to feedback any comments you have. It will be an opportunity to look at the strengths, weaknesses, opportunities for the future and potential barriers to success.

We would like you to indicate on the slip below a preference for an evening or morning slot so that your child’s tutor can best organise the appointments to fit around your needs. **Please return the slip to your child’s tutor by 21<sup>st</sup> June 2019.** Confirmation of the times will come to you via your child and times will be allocated if preferences have not been returned. Please arrive 5 minutes before your selected time to collect your child’s report from the Library along with our yearly survey.

Thank you for your time and commitment to the review of your child’s progress at Torpoint Community College. It is by working in a strong partnership that we can ensure your child makes the best possible progress. We look forward to meeting you on the day.

Together we will succeed.

Yours sincerely

Mrs M Blandin-Neaves  
Acting Deputy Headteacher

Student Name: ..... Tutor Group: .....

Thursday 4 <sup>th</sup> July 4pm onwards	<input type="checkbox"/>	Friday 5 <sup>th</sup> July 8.30am-10.30am	<input type="checkbox"/>
Friday 5 <sup>th</sup> July 11am-1.30pm	<input type="checkbox"/>		

Parent/Carer Signature: ..... Agreed appointment time: .....  
(to be completed by tutor)

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