

8th June 2020

Dear Parent/Carer

Re: Face to face provision for Year's 10 and 12

Further to my update last week, I am pleased to inform you that we have finalised our plans for a partial reopening of the College on Monday 15th June. From this date face to face provision will be offered on a staggered basis for our Year 10 and 12 students. It is important to note that these students have been timetabled for half a day's teaching per week as we are only permitted to have a quarter of a year group in at any one time.

The face to face provision that is being offered is designed to supplement the excellent remote learning package that is in place for all year groups. This remains the primary source for our students' learning in line with the Department for Education's guidance. Further information on this can be found here: <https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-secondary-schools>

I have previously shared with you that the College's strategy is to proceed with caution and build the confidence of those working within the school, with you our parents and of course with our students. Following a recent survey to identify how many of our Year 10 and 12 students are likely to attend the face to face provision that is offered when we partially reopen, there was understandably a number who felt uncertain about returning to the College environment but a greater majority responded with 'yes' or 'maybe'.

I have outlined below the provision that is to be offered from 15th June to 10th July. In the week 13th to 17th July we are planning to complete our Year 6 Transition Programme in which we will be welcoming 143 new students and helping them prepare for this important next step of their education and start in September.

Year 10

With 104 students in Year 10, we have divided them into 8 groups of 13 which have been based broadly around their current Mathematics groups and then around their option choice of Science (separate Science or Combined Science). In order to adhere to social distancing guidelines, and due to the constraints of staffing availability, each group of 13 students will be invited into the College for one morning per week over four weeks. The face to face provision on each day will comprise of 3 x 1 hour sessions covering English, Mathematics (students MUST bring their calculators with them as they will be needed for the maths sessions) and Science which will be taught by specialist teachers. The timings of the day will be from 09:00 to 12:30. Students will not be required to wear College uniform; they should bring their own refreshments (including a full water bottle) and they will need to follow the expectations and guidance that is attached below (Expectations for the safety of our community). Each student will also be contacted this week to inform them of the specific day they have been timetabled to attend the College; this will be the same day over the four week period. Please understand that due to the constraints of the group

compositions, and deployment of subject specialist teachers, the day offered to students cannot be changed.

Year 12

The Year 12 face to face provision will commence on Thursday 18th June over the same four week period i.e. up to Thursday 9th July (last day for Year 12's). This will be offered from 09:00 to 12:30 for students to receive face to face teaching and support for each of their subjects. Mr Golding, Assistant Headteacher and Head of Sixth Form, will be leading on this and will be contacting parents and students in due course to provide further details. As the year 12 cohort is small with no more than 13 students in each teaching group the provision will focus on each of the four options blocks starting from Thursday 18th June and will again run for four weeks. Students will be contacted this week to provide the specific days and times that the sessions will run.

Skeleton School

There will be no change to the Skeleton School provision throughout this period which will continue to be based in the Sixth Form. Mrs Lear, Senior Assistant Headteacher, is leading with the Skeleton School and can be contacted should you have any questions lear.b@torpoint.cornwall.sch.uk

Staff training

In preparation for the College's partial reopening, staff training will be taking place on 10th June for those staff involved in supporting the face to face provision. This is to ensure we are as well prepared as we can be for this provision and that staff are fully conversant with the safety measures that have been put in place, and our expectations from both the College and the students who will be attending. I have enclosed a document for you to read which explains the expectations of the College community to ensure the safety of students, staff and the community.

Student briefing

A briefing on student expectations and the College's safety measures will be given on their return, during their first face to face provision to talk through the safety measures in the College and our expectations to ensure the health, safety and wellbeing of all concerned. A copy of the presentation will subsequently be placed on our website.

Telephone Call

You will receive a telephone call from the College this week to confirm the following:

1. The one specific day each week, and group (A or B), that your child will be invited into College in the four weeks commencing 15th June.
2. The meeting point for your child at the start of the day (please see map attached below).
3. Timings for the school day – 0900 to 1230 hours.
4. Your child is not required to wear College uniform but must wear appropriate clothes for a school environment.
5. Your child must bring their own refreshments, a full water bottle and their own stationery.

To clarify further, the face to face provision will comprise of one morning's session per week over a four week period.

We are looking forward to welcoming our year 10 and 12 students for this face to face provision.

With my kind regards

A handwritten signature in black ink, appearing to read 'Plumb', written in a cursive style.

Jeremy Plumb
Headteacher