

Policy Statement on Provider Access for CEIAG

Torpoint Community College Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Davina Bray, Careers Leader*

Telephone: 01752 812511

Email: brayd@torpoint.cornwall.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.
Year 8	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.

	Autumn Term	Spring Term	Summer Term
Year 8	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.
Year 9	Opportunity to deliver an assembly to students or during PSHEe lessons.	KS4 Options Evening Event in January	Opportunity to deliver an assembly to students or during PSHEe lessons.
Year 10	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons.	Opportunity to deliver an assembly to students or during PSHEe lessons. Taster days at local colleges.
Year 11	Opportunity to deliver an assembly to students or during PSHEe lessons.	Post 16 taster sessions could be organised with small groups of interested students.	
Year 12	Post 18 assembly – apprenticeships	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options
Year 13	Workshops – HE and higher apprenticeship applications		

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature; these will be placed into the Careers Library section of our main College library or Careers Resources Room which students may access at lunch times.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors

[name] Head teacher