

July 2022



Dear Parents/Carers

Inspiring Optimistic Learners

## The Academic Year 2022-2023 - Information

Thank you to all parents and carers for your fantastic support again this year. We have thoroughly enjoyed returning to the new norm following a couple of years of changes due to the pandemic. We have also recently returned to face-to-face Parents' Evenings and we look forward to see more of you in person at future events.

Please note the following key dates for the next Academic Year:

Date	Year	Event
13/10/22	Y9	Parents Evening
02/11/22	Y7 8 9 10 11	Virtual Tutor Support Evening
04/01/23	Y11	Mock results evening
10/01/23	Y9	Options Evening
18/01/23	Post 16	Parents' evening
02/02/23	Y11	Parents' Evening
23/02/23	Y8	Parents' Evening
30/03/23	Y7	Parents' Evening
27/04/23	Y7 8 9 10 11	Virtual Tutor Support Evening
09/05/23	All	Awards Evening
15/06/23	Y5/6	TCC Open Evening 2023
22/06/23	Y10	Parents' Evening

We look forward to the upcoming results days for our Year 11 and 13 students who are the first to take examinations in the last two years. The Year 13 results day is on Thursday 18<sup>th</sup> August and the Year 11 results day is on Thursday 25<sup>th</sup> August. Students can collect their results from the 6<sup>th</sup> form Common Room between 8am and 12pm.

We have a staggered return in the new year so please make a note of the following dates:

Tuesday 6<sup>th</sup> September: Year 7 and year 12 induction

Wednesday 7<sup>th</sup> September: All year groups return

Our students report that they feel safe at the College, and safeguarding is always a College priority. However, should there be any concerns that you do not feel confident to report in person, the College has developed a confidential email address:

[worries@torpoint.cornwall.sch.uk](mailto:worries@torpoint.cornwall.sch.uk). This email address is overseen by our Designated Safeguarding Leads.

We would also like to take this opportunity to remind parents and carers of some key information that will help you to get ready for the new term. The sections below contain information to help you prepare for your son/daughter's return to school in the new Academic Year 2022-2023:

- TCC Uniform
- Equipment needed for learning at TCC
- Assessment and Feedback
- Attendance
- Homework: Satchel One
- Information and Communication - first Point of Contact
- Use of Phone and E-Safety
- New to TCC
- Sixth Form at TCC.

Do look out for the College newsletter which is regularly published on our website and via the College's Facebook page and Sims parent app. This is a great way to keep up-to-date with all of the exciting work going on at the College and help us to celebrate the successes of our wonderful students.

Please email [enquiries@torpoint.cornwall.sch.uk](mailto:enquiries@torpoint.cornwall.sch.uk) if you require any further information.

Thank you for your continued support and have a safe and enjoyable Summer.

## **Torpoint Community College**

## COLLEGE UNIFORM

**Black College Blazer:** with logo (as purchased via SWI).

**White Collared Shirt:** tucked into trousers or skirts (not see through). White shirts must have white or clear buttons. (Plain skin coloured vest tops maybe worn underneath the shirts).

**College Tie:** Clip on navy/sky striped (as purchased via SWI).

**Skirts:** Black "classic" style skirt that is either straight or pleated. Skirts should not be tight or made of stretchy fabric. The hem of the skirt should be no more than 5cm above the knee.

**Trousers:** Plain, black "classic" style trousers. These should be straight legged and not tight. There should be no large belts, zips on the sides or buckles and belts should be plain black. Trousers should not be made out of a denim fabric, chinos or leather.

**Shorts:** Plain black "city" shorts or tailored black shorts. Not cargo style or sports shorts.

**Shoes:** Black shoes of sensible design with low heels. Shoes should protect and support feet to comply with the College's Health & Safety Regulations. No stilettos, no boots (including ankle boots) or platform shoes. Shoes must have no coloured visible brand, laces, soles or labels.

**Tights and Socks:** Tights – plain black (no pattern) or flesh coloured. Socks – plain black, grey or dark blue and below the knee.

**Hats and Head Covering:** No hats to be worn in College. The wearing of a head scarf or hijab, for religious reasons, is permitted.

**Jewellery:** One pair of small discreet ear lobe studs may be worn and only one small discreet ring on the finger. Ear stretchers are not permitted neither are earrings or body piercings. No facial piercings are permitted; this includes tongue piercings. A wristwatch may be worn but no bracelets. Unless agreed via a Targeted Support Plan to support additional needs. Jewellery must be removed for PE.

**Hair/Hair Ornaments:** Extreme and exaggerated hair colouring or style and cuts are not acceptable. The colour of hair should be within the natural range. Also, for example, grade 2 and above is acceptable and tramlines are not acceptable. If unsure please contact the College for clarification. Plain hairbands may be worn.

**Make-up and Nails:** The make-up worn should be discreet and appropriate for a school environment. Nail varnish should be clear.

*The full uniform must be worn at all times when students are on the College site (grounds and buildings) and as directed by staff. Permission may be sought from staff to remove a blazer.*

### PE Kit

#### **Boys: Compulsory**

- Boys & Girls Vapour Polo Shirt – Navy/Sky (to be purchased via SWI)
- Plain Black/Navy shorts
- Plain Black/Navy socks
- Trainers (canvas plimsoll shoes are not acceptable)
- Football boots
- Gum shield and shin pads
- Towel

#### **Optional**

- Navy hoodie (to be purchased via SWI) for use in PE only
- Boys Pro-Tec Rugby Shirt - Navy/Sky (to be purchased via SWI)

## **Girls: Compulsory**

- Boys & Girls Vapour Polo Shirt – Navy/Sky (to be purchased via SWI)
- Plain Black/Navy shorts or leggings
- Plain Black/Navy socks
- Trainers (canvas plimsoll shoes are not acceptable)
- Football boots
- Gum shield and shin pads
- Towel

## **Optional**

- Navy hoodie (to be purchased via SWI) for use in PE only

*Students are expected to bring PE kit for every lesson even when excused through ill health or injury. This is because they are able to be assessed in the role of an official or coach even though they are not able to participate in the practical sessions for whatever reason. We recommend students bring a towel and plastic carrier bag. The official College optional sportswear may be worn as appropriate (see SWI website).*

## **EQUIPMENT**

Students are expected to have their own pencil case with the TC6 (listed below) with them every day:

1. Pen (Blue or Black)
2. Pencil
3. Ruler
4. Eraser
5. Calculator- Casio fx-83gtx Classwiz
6. Knowledge Organisers (these will be provided to students when they join us).

Other useful equipment-

- Colouring Pencils
- Highlighters
- Glue stick
- Colour pen/s (No permanent markers or Sharpies please).

Please note that we do not allow students to bring toys or fidget toys into College, unless agreed via a Targeted Support Plan to support additional needs, this must be approved by our College SENCO.

## **Assessment and feedback to students**

One of the ways in which we help each student to make great progress at Torpoint is through Marking and Feedback. When students have their work assessed, teachers will give students specific, subject-related feedback on what they have to do to improve. They will then be given time in lessons to make that improvement and, often, comment on how they have done it. This is a

genuine dialogue between staff and students about how to make progress and improve work.

## **Attendance**

At Torpoint Community College we believe that the greater the attendance, the greater achievement. We aim for an environment which enables and encourages all members of the community. For our students to gain the greatest benefit from their education it is vital that they attend regularly and be at College, on time, every day. If your child is absent please contact the College as soon as possible on the first day of absence and on each subsequent day of absence. If it is a planned absence, please complete an Absence Request Form.

Please note that the law does not grant parents/carers an automatic right to take their children out of school during term time. Parents/carers can commit an offence if they fail to ensure the regular and punctual attendance of their child at the school which the child is registered, unless the absence has been authorised by the school. If your request for absence is refused and you still take your child out of College on holiday in term time then we will refer the matter to Cornwall County Council and they may decide to issue a Penalty Notice. Penalty Notices for absences of 5 days are £60 per parent per child. For more information please refer to the attendance policy.

## **Homework: Satchel one**

All teachers and students use the website Show My Homework to set and record homework. In September every Year 7 student and parent will be given their own unique login details. This will allow them to check their individual homework on any computer, tablet or smartphone. There is a free app for Apple and Android to make this even easier. It will send students reminders when homework is due in and allow teachers to attach resources to help students complete the homework. Show My Homework can also be accessed through the school website.

## **Information and Communication at TCC**

We aim to reply to all emails or letters to the College as soon as possible and certainly within three working days where possible.

### **First point of contact:**

The first Point of Contact (PoC) at the College is the tutor.

- Tutors: All staff email addresses are composed of their surname followed by their initial and then @torpoint.cornwall.sch.uk e.g. Miss C Lindup will be lindup.c@torpoint.cornwall.sch.uk
- Heads of Years:

Year 7: Lindup.c@torpoint.cornwall.sch.uk

Year 8: Lowe.r@torpoint.cornwall.sch.uk

Year 9: Shiel.e@torpoint.cornwall.sch.uk

Year 10 and 11: Howard.j@torpoint.cornwall.sch.uk

### **Use of Phone (digital device) and headphones and E Safety:**

Students in Year 10 and 11 are allowed to bring their mobile phone or other electronic device to College, but we believe students should use these responsibly and that the use of these digital devices should not distract them from learning. Students are ONLY allowed to use their phone in Designated Areas e.g. the canteen. Mobile phones must not be seen or heard in lessons unless the teacher has given permission. Students are not allowed to use phones or headphones in the corridors during the College day. Students in Year 7, 8 and 9 are not permitted to bring their phones to College. If the parents/carers have requested they carry them, the phones must be switched off and in bags.

Parents are reminded that students who choose to bring mobile phones and other devices onto College property do so at their own risk and students must adhere to the College Acceptable Use Policy at all times.

As we know these devices can be a fantastic way to communicate and gain knowledge, but as reported in the news there are potential dangers. All students receive e-safety training covering: cyberbullying, child exploitation and anti-extremism.

We advise all parents to:

- Regularly monitor their child's internet use
- Check privacy settings
- Report any concerns to the relevant agency (see link below).

<http://www.torpoint.cornwall.sch.uk/e-safety/>

**We fully support parents to be proactive in safeguarding their children and close any accounts which maybe putting them at risk.**

### **New to TCC**

For all parents/carers of our new students who will be joining in September 2022 the uniform is available to order from SWI online at <http://www.swischoolwear.co.uk/>. For anyone who does not have access to the internet then blank order forms are available from the College.

A gentle reminder for parents to ensure there is credit on their child's Cashless Catering Account (through ParentPay) for the start of term as the College does not provide an authorised overdraft facility.

### **6<sup>th</sup> Form at TCC**

We are very proud of our Sixth Form at TCC. Our small size means we know and care about each and every one of you, as well as guiding you to your future career, hopes and aspirations. We want to help you towards academic and life success and ensure you are prepared for life after the sixth form. To help you on this journey, Mr Golding and Mrs Bell will be meeting all of Year 11 in September and October and would love to hear your views on what you want from the sixth form at TCC, so we can make it the place you want to be a part of. To help us, please begin to think of things you really want from our sixth form, and ideas you have for it, so we can work together to make it a vibrant and fantastic sixth form for all.